

## APPENDIX A

### OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2011/12

Table 1: Work Programme for Committee Meetings

10 June 2011	<p>Update on the use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)</p> <p>Task and Finish Group Report on Teenagers' Facilities in North Herts</p> <p>Task and Finish Group Report on Shared Services</p> <p>Local Development Framework – Design Supplementary Planning Document</p>
19 July 2011	<p>Cllr Bernard Lovewell – Portfolio Holder for Housing and Environmental Health</p> <p>Task and Finish Group Report on Teenagers' Facilities in North Herts</p> <p>Task and Finish Group Report on Parking Strategy</p> <p>Follow up from Performance Workshops setting revised Performance Indicators for 2011/12</p> <p>Year End Performance Indicators</p> <p>Year End Report on the Corporate Plan</p>
20 Sept 2011	<p>Cllr Terry Hone – Deputy Leader of the Council and Portfolio Holder for Finance and IT</p> <p>Update on the use of powers under RIPA</p> <p>Comments, Compliments and Complaints (3Cs)</p> <p>Supplementary Planning Document - Vehicle Parking at New Developments</p> <p>Performance Indicator Monitoring Report</p>
06 Oct 2011	<p>Community Halls Strategy – Call in</p>
6 Dec 2011	<p>Cllr Lynda Needham – Leader of the Council</p> <p>Update on the use of powers under RIPA</p> <p>Priorities for the District 2011/12 Monitoring</p> <p>2<sup>nd</sup> Quarter Performance against PIs</p> <p>Cemetery Capacity within North Herts</p> <p>Task and Finish Group Report – Project Boards</p> <p>Local Enterprise Partnership</p>
17 Jan 2012	<p>Portfolio Holder Presentation – Cllr Claire Strong</p> <p>Update on shared services</p> <p>Recommendation from Herts CC on Safeguarding Children</p> <p>Oral update on Health and Social Care Act</p> <p>Local Development Framework Core Strategy – Housing Growth Targets Consultation</p>
7 Feb 2012	<p>Portfolio Holder Presentation - Cllr Tom Brindley</p> <p>Update on task and finish group report on the implementation of the car parking strategy</p> <p>Task and Finish Group Report – Communication and Consultation with Members</p> <p>Youth Services - Update on progress with services for teenagers in North Herts</p>

13 Mar 2012	Portfolio Holder Presentation (tbc) Crime and Disorder Matters <ul style="list-style-type: none"> <li>Police Authority presentation on new police and crime commissioner arrangements</li> </ul> Update on the use of powers under RIPA Overview & Scrutiny Committee Annual Report
Pending items	Task and Finish Group Report – Street Cleansing Office Accommodation Closure Report Office Accommodation – Long Term Option Local Development Framework matters Community Halls Strategy Update – October 2012 Implementation of the Parking Strategy – January 2013

Table 2: Work Programme for Task and Finish Groups 2011/12

<b>Task and Finish Group</b>	<b>Type</b>	<b>Status</b>
Shared Services	Traditional	Complete
Services for Teenagers	Traditional	Complete
Parking Strategy	1 day	Complete, Cabinet approved the report on 27 September
Project Boards	1 day	Completed 15 September, report to Cabinet on 24 January
Consultation and communication with members	1 day	Completed on 20 October, report to Committee on 17 January
Street cleansing	8 weeks	First meeting held on 20 December, next meeting to be rearranged
To be agreed	1 day	March 2012

Table 3 The scope of the Council's Planning, Transport and Economic Development portfolio

The scope of this Portfolio is concerned with the Council's role as:-

- (i) Local Planning Authority and its interest in the preservation, enhancement and conservation of the environment including monitoring the Council's annual report on the Local Development Framework and making submissions on the same to regional bodies and other external agencies;
- (ii) proposals for the Council's land-using planning policies, for recommendation to full Council, and supplementary guidance;
- (iii) planning briefs for individual development sites;
- (iv) responses to planning guidance and planning policy statements from Government and regional bodies;
- (v) co-ordination of the Council's response to major developments on private land or developments affecting the streetscape, where these have not been explicitly reserved to another Cabinet Portfolio Holder;
- (vi) street lighting and furniture and the naming and numbering of streets;
- (vii) the Council's policies for enforcement of planning conditions and against improper development;
- (viii) the Council's policies for identifying, and preserving conservation areas;
- (ix) the Council's provision of arboricultural, building control and forward planning services;
- (x) land drainage;
- (xi) Tree Preservation Orders;
- (xii) grants relating to buildings of special architectural or historical interest;
- (xiii) decisions about environmental awards;
- (xiv) the Council's involvement in subsidised transport provision;
- (xv) provision and maintenance of bus shelters;
- (xvi) development and implementation of the Council's Transport Strategy and representing the Council's views on regional transport issues;
- (xvii) leading on the Council's arrangements for highways matters including partnership and agency arrangements;
- (xviii) car parks and parking operations including decriminalised parking enforcement;
- (xix) hackney carriages and private hire vehicles – setting of charges, fees, etc.
- (xx) regeneration, neighbourhood renewal and economic development, including bidding for, planning and expenditure of regeneration funding;